

## **Information for the Visitors visas**

Application forms are available free of charge at the Embassy of Switzerland and on the website as well. To obtain a visitor visa to Switzerland, the applicant must provide in person the following documents and information:

### **Requirements :**

#### **General**

- Complete of the visa application form, personally signed by the applicant. Passport-size photograph must be pasted on the form
- Passport, valid for at least 3 months beyond the planned departure from Switzerland
- Copies of passport

#### **Intention of visit to Switzerland**

- Letter of invitation from the host in Switzerland with the copy of passport, copy of resident permit. In the letter of invitation, the following information should be mentioned :
- Relation between the host and guest"
- Duration of the visit
- Who will bear the cost of living, food and health insurance

#### **Others**

- If available, an original letter of employment of the applicant
- Airline ticket or itinerary
- Bank statement (both personal and company)

#### **Fees**

- Administration fee (non refundable) 6500 Taka

If the decision is positive, a visa is in general issued within 8 to 10 days. A negative decision is communicated within 8 to 10 days. In this case the applicant receives the information sheet "visa refusal".

### **Important notice**

Only complete applications will be accepted. The Embassy reserves the right to ask for additional documents/information not mentioned in the list above upon the application. The presentation of complete documents does not create a legal right for the issuing of the visa applied for.